

**BROOKFIELD BOARD OF EDUCATION
MINUTES**

Brookfield Board of Education

Location: George Economides Board Meeting Room

Regular Meeting of the Board

Wednesday, May 18, 2022

I. Work Session - Time: 5:30 p.m.

Treasurer –

- Presented the May update for the Five Year Forecast.
- Discussed changing the June meeting date.
- Informed the Board regarding the property replat on Grove Street.

Superintendent –

- Attended TCTC Senior Presentations and the Completion Ceremony. Both events were very nice.
- Reported to the Board on Summer Programs for the district.
- Outside districts have been visiting our Maker Space, they will be returning for a second visit when the new equipment is functional.

II. Call to Order – Regular Session

The Brookfield Board of Education called their regular meeting to order at 6:00 p.m. on Wednesday, May 18, 2022, in the George Economides Board Meeting Room.

III. Pledge of Allegiance

IV. <u>Roll Call:</u>	Mrs. Sarah Kurpe, President	PRESENT
	Ms. Ronda Bonekovic	PRESENT
	Dr. Derek Mihalcin	PRESENT
	Mr. Jerry Necastro	PRESENT
	Mrs. Melissa Sydlowski	PRESENT

V. Board of Education Reports

Ms. Bonekovic reported on TCTC's Completion Ceremony. Seventeen Brookfield students graduated from TCTC this year.

VI. Old Business

Mrs. Kurpe thanked Ms. Bonekovic for handling the cookies for Teacher Appreciation.

VII. New Business

NONE

VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	373	5
Middle	313	0
High	309	-3
Online	<u>29</u>	<u>1</u>
Total	1024	3

IX. Superintendent's Report

Quick Med presentation regarding school district med clinic.

X. Treasurer's Report

XI. Public Input (5 minutes per individual)

NONE

TREASURER'S RECOMMENDATIONS

#22-05-01

APPROVAL OF MINUTES

1. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the following Board minutes be approved as submitted:

April 13, 2022 – Regular Meeting of the Board

April 25, 2022 – Special Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-05-02

APPROVAL OF FINANCIAL STATEMENTS

2. Mr. Necastro motioned and Mrs. Sydlowski seconded that the April 2022 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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#22-05-03

FIVE YEAR FORECAST

3. Mr. Mihalcin motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the following motion as submitted:

WHEREAS, the Treasurer has presented the Five-Year Forecast to the Brookfield Board of Education in accordance with ORC 5705.39.1;

BE IT RESOLVED, that the Five-Year Forecast for years 2022-2026 be approved as presented.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-05-04

DISPOSAL OF OBSOLETE INVENTORY

4. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the consignment agreement with 422 Sales for the removal of one (1) bus along with miscellaneous items including such items as seat foam, interior trim rails, emergency hatch and windows, CB radios, and tires (complete list available in Board office) to be sold at auction on June 25, 2022. Bus information:

Bus #16 – 2008 Freightliner (VIN #4UZABRCS88CY70407)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-05-05

DISPOSAL OF OBSOLETE INVENTORY

5. Mrs. Sydlowski motioned and Mr. Mihalcin seconded that the Brookfield Board of Education approves the disposal of seventy-eight (78) school library books/materials that are outdated, worn beyond repair, and/or duplicates.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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#22-05-06

NEW FEDERAL HOLIDAY

6. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the addition of a paid holiday (Juneteenth) effective immediately for all regular non-teaching school employees employed on an eleven- or twelve-month basis, whether salaried, hourly, or per diem. The section of the federal bill pertaining to this reads:

“...all regular nonteaching school employees employed on an eleven or twelve month basis, whether salaried or compensated on an hourly or per diem basis, are entitled to a minimum of the following holidays for which they shall be paid their regular salary or their regular rate of pay, provided each such employee accrued earnings on the employee's next preceding and next following scheduled work days before and after such holiday or was properly excused from attendance at work on either or both of those days: **New Year's day, Martin Luther King day, Memorial day, Juneteenth day, Independence day, Labor day, Thanksgiving day, and Christmas day of each year.** All regular nonteaching school employees employed on a nine or ten month basis, whether salaried or compensated on an hourly or per diem basis, are entitled to a minimum of the following holidays for which they shall be paid their regular salary or their regular rate of pay, provided each such employee accrued earnings on the employee's next preceding and next following scheduled work days before and after such holiday or was properly excused from attendance at work on either or both of those days: **New Year's day, Martin Luther King day, Memorial day, Labor day, Thanksgiving day, and Christmas day of each year.**”

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-07

DONATIONS

7. Ms. Bonekovic motioned and Mr. Mihalcin seconded that the Brookfield Board of Education accept the following generous donations:

Masury Brookfield Women's Club	clothing for pantry
Kathleen Vaughn	\$50 for food pantry

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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SUPERINTENDENT'S RECOMMENDATIONS

#22-05-08

MEMORANDUM OF UNDERSTANDING – BASE KEY ROLE COMPENSATION

8. Mrs. Sydlowski motioned and Mr. Mihalcin seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board of Education and the Brookfield Association of School Employees (BASE) to provide one-time compensation of \$1,500 each to three (3) specific employees for the extra work and responsibility assumed in the absence of their full-time supervisor. Employees are:

Cafeteria – **Cheryl Bell, Kimberly Osberg**
Transportation – **Carla Stearns**

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-09

MEMORANDUM OF UNDERSTANDING – VISION TO LEARN

9. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board of Education and Vision to Learn for the purpose of providing free-of-charge vision screenings, vision examinations, and related services for District students.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-10

MEMORANDUM OF UNDERSTANDING - HOPECAT

10. Mr. Necastro motioned and Mr. Mihalcin seconded that the Brookfield Board of Education approves the memorandum of understanding for the 2022-2023 school year (July 1, 2022, to June 30, 2023) with Hope Center for Arts & Technology (HopeCAT), an afterschool program for grades 7-12, at no cost to the district.

Discussion: This is the 6th year for the program. Students are parent transported. Approximately 6-8 students attend annually.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#22-05-11

RESIGNATION

11. Mr. Mihalcin motioned and Ms. Bonekovic seconded that the Brookfield Board of Education accepts the resignation of **Laura McLain**, Bus Driver, effective May 2, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-12

UNPAID LEAVE OF ABSENCE

12. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the unpaid medical leave of **Shalawn Ashley** beginning May 9, 2022, with her return to work pending a doctor's release.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-13

UNPAID LEAVE OF ABSENCE

13. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the one-day unpaid leave of **Erin Konitsney** on May 27, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-14

GRADUATING CLASS OF 2022

14. Mr. Necastro motioned and Mr. Mihalcin seconded that the Brookfield Board of Education approves the attached tentative 2022 Brookfield High School list of graduates subject to completion of required academic credits in accordance with the State of Ohio, Trumbull County Board of Education, and Brookfield Board of Education policies, rules, and regulations (Attachment 1).

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#22-05-15

TEACHER CONTRACTS

15. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves one-year limited contracts for the following certified individuals effective at the start of the contractual 2022-2023 school year*:

Jacob Shaffer	HS Math Teacher	\$39,017.79 (BA, Step 4)
Joshua Beckert	HS Math Teacher	\$45,687.50 (BA, Step 9)
Salim Sayers	School Psychologist	\$63,028.74 (Masters+30, Step 11)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-16

SCHOOL NURSE

16. Ms. Bonekovic motioned and Mr. Mihalcin seconded that the Brookfield Board of Education approves the employment of **Danielle Buie** as full-time School Nurse effective August 1, 2022, at an annual salary of \$33,348.54 (Bachelors, Step 0) as per Board policies, rules, and regulations.*

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-17

LIMITED CONTRACTS – CERTIFIED EMPLOYEES

17. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the following limited contracts for certified employees, based on principal evaluations and work performance. The following certified employees are approved to be issued one-year limited contracts for the 2022-2023 school year, subject to assignment and reduction in force changes in order to meet the needs of the Brookfield Local School District. These individuals are employed in accordance with certificates, policies, and salary schedules adopted by the Board of Education*:

April Antonelli	Joseph Meyer
Hannah Borawiec	Marissa Miller
Emily Cricks	Miriam Necastro
Alexandra Derthick	Erin Puskas
Bradley Harnett	Nicole Schwartz
Amelina Herman	Courtney Smoot

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Gerrod Hrusovski	Effie Starheim
Lauren Hrusovsky	Michael Stone
Adam Hughes	Ashleigh Sulick
Samantha Irwin	Shantee Trudo
Kenneth Iser	Emma Wason
Erin Konitsky	Kendra Wigley
Ryan Marino	Taylor Winebold
Christopher Marsco	Emily Witkowski
Sara Marsco	

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-18
NON-RENEWALS

18. Mr. Necastro motioned and Mr. Mihalcin seconded that the Brookfield Board of Education non-renews the following individuals as indicated below at the end of the 2021-2022 contractual school year:

Ben Heflick	In-School Suspension Teacher
Josilyn Kirila	Long-Term Substitute Teacher
Brian Matzye	Long-Term Substitute Teacher
Cassandra Murcko	Long-Term Substitute Teacher
Herb Powell	Long-Term "Permanent" Sub Teacher
Jerry Sandy	Long-Term "Permanent" Sub Teacher
Brenda Stemock	Part-Time Behavior Specialist
Jessica File	Elementary Tutor
Belinda Titus	Middle School Tutor

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-19
SUCCESS BY SIX 2022-SUMMER PROGRAM

19. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the employment of the certified individuals below as Summer Program Instructors for the Success by Six Program offered at Brookfield Elementary beginning June 6, 2022, and lasting approximately six (6) weeks. Success by Six will run

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Monday through Friday from 7:45 a.m. to 2:30 p.m. Instructors will be paid an hourly rate based on Step 0 of each teacher's salary lane schedule for 2021-2022*.

Jennifer Pirigy	Six (6) weeks
Tara Kovach	Three (3) weeks
Carina Fahndrich	Three (3) weeks

Discussion: The number of students that participate is kept to a maximum of 20.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-05-20

SUMMER INTERVENTION PROGRAM

20. Mr. Mihalcin motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the employment of the certified individuals below as Summer Camp Instructors for the Summer Intervention Program offered at Brookfield Elementary beginning August 1, 2022. This program will run Monday through Friday from 8:00 a.m. to 12:00 p.m. Instructors will be paid an hourly rate of \$25 or \$500 per week.

Alexandra Derthick
Natalie Giancola
Sara Marsco
Emily Witkowski

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-05-21

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION (OHSAA) MEMBERSHIP

21. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education authorizes Brookfield Local School District's membership into the Ohio High School Athletic Association for the 2022-2023 school year. Schools eligible for membership are those that include one or more grades at the 7-12 level. Our athletic programs will be conducted in accordance with the constitution, bylaws, regulations, interpretations, and decisions of the Ohio High School Athletic Association.

Discussion: Annual Renewal

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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#22-05-22

AMEND MOTION

22. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education amends a portion of Motion #22-04-19 from the April 13, 2022, Board meeting to adjust the supplemental salary as indicated:

Bo Reichart	Asst. Football Coach	\$2,001 (Step 7, split)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-05-23

2022-2023 SUPPLEMENTAL CONTRACT

23. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual below as per Board policies, rules, and regulations*:

Randy Clark	Athletic Director	\$9,004 (Step 1)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-05-24

2022-2023 SUPPLEMENTAL CONTRACT

24. Mr. Mihalcin motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual below as per Board policies, rules, and regulations*:

Joseph Laverty	Asst. Football Coach	\$1,834 (Step 6, split)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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#22-05-25

2022-2023 SUPPLEMENTAL CONTRACT

25. Ms. Bonekovic motioned and Mr. Mihalcin seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual below as per Board policies, rules, and regulations*:

Ken Forsythe	Head Basketball Coach (Girls)	\$6,003 (Step 5)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-26

2022-2023 SUPPLEMENTAL CONTRACT

26. Mr. Mihalcin motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual below as per Board policies, rules, and regulations*:

Shawn Hammond	Head Basketball Coach (Boys)	\$6,336 (Step 7)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-27

2022-2023 SUPPLEMENTAL CONTRACTS

27. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contracts for the individuals below as per Board policies, rules, and regulations*:

Kevin Boyd	Asst. Basketball Coach (Var. Boys)	\$4,002 (Step 7)
Jason Warrender	Asst. Basketball Coach (JV Boys)	\$4,002 (Step 7)
Drew McLaughlin	Asst. Basketball Coach (7 th gr. Boys)	\$3,001 (Step 1)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#22-05-28

2022-2023 SUPPLEMENTAL CONTRACTS

28. Mrs. Sydłowski motioned and Mr. Mihalcin seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contracts for the individuals below as per Board policies, rules, and regulations*:

Linda Bain	Art Club (HS)	\$1,501 (Step 7)
Linda Bain	Art Club (MS)	\$1,501 (Step 7)
Megan Rodgers	Challenge 24 Advisor	\$1,000 (Step 3)
Jennifer Jerek	English Festival (HS)	\$1,000 (Step 3)
Melanie Horn	English Festival (MS)	\$1,167 (Step 7)
Michael Stone	Environmental Club	\$ 751 (Step 7, split)
Melanie Horn	Environmental Club	\$ 667 (Step 4, split)
Mary Arp	Future Teachers Advisor	\$1,167 (Step 7)
Mary Arp	Homecoming Advisor	\$1,167 (Step 7)
Heather Huff	Homecoming Advisor	\$ 667 (Step 1)
Mary Arp	LPDC Chairperson	\$ 500 (stipend)
Effie Starheim	Asst. Band Director	\$2,334 (Step 4)
Effie Starheim	Asst. Band Dir. (summer)	\$1,667 (Step 4)
Effie Starheim	Vocal Music (BE)	\$ 667 (Step 4)
Jena Rummel	Flagline Advisor	\$1,167 (Step 2)
Marissa Miller	PBIS Committee	\$ 834 (Step 2)
Michael Stone	Prep Bowl Advisor (HS)	\$1,501 (Step 7)
Keith Joseph	Prep Bowl Advisor (MS)	\$1,501 (Step 7)
Keith Joseph	Prep Bowl Advisor (BE)	\$1,501 (Step 7)
Lynn Pegg	Prom Advisor	\$1,167 (Step 7)
Mary Arp	Prom Advisor	\$ 834 (Step 2)
Mary Arp	Resident Educator Coord.	\$1,500 (stipend)
Jennifer Schultz	SADD Advisor (HS)	\$ 834 (Step 2)
Dawn Burns	SADD Advisor (MS)	\$ 834 (Step 2)
Jennifer Schultz	Senior Class Advisor	\$1,667 (Step 4)
Melanie Horn	Spelling Bee Advisor	\$1,000 (Step 5)
Megan Rodgers	STEM/Science Advisor (MS)	\$1,167 (Step 2)
Mary Arp	Student Council Advisor (HS)	\$ 917 (Step 7, split)
Lynn Pegg	Student Council Advisor (HS)	\$ 751 (Step 2, split)
Miriam Necastro	Student Council (MS)	\$1,667 (Step 5)
Megan Rodgers	Thespian Advisor	\$2,168 (Step 7)
Michael Stone	Tot Squad Advisor	\$1,501 (Step 7)
Jennifer Jerek	Yearbook Advisor (HS)	\$1,667 (Step 7)
Dawn Burns	Yearbook Advisor (MS)	\$1,167 (Step 7)

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-29

2022-2023 SUPPLEMENTAL CONTRACT

29. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual below as per Board policies, rules, and regulations*:

George Lesnansky

Library Advisor

Up to three (3) hours/week paid @ rate of \$25 and five (5) extended days

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-30

NEW POLICIES

30. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education adopts the following new policy:

1439/4439 – Holidays

1616 – Staff Dress and Grooming

2370.01 – Blended Learning

5771 – Search and Seizure

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-31

REVISED POLICIES

31. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the Brookfield Board of Education Education approves the following revised policies:

3216/4216 – Staff Dress and Grooming

2271 – College Credit Plus Program

5511 – Dress and Grooming

5772 – Weapons

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- 6110 – Grant Funds
- 6114 – Cost Principals—Spending Federal Funds
- 6325 – Procurement—Federal Grants/Funds
- 6423 – Use of Credit Cards
- 7217 – Weapons
- 8500 – Food Services

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

BOARD OF EDUCATION RECOMMENDATIONS

#22-05-32

EXECUTIVE SESSION

XII. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of adjourns to Executive Session for the purpose of:

1. **To Consider Personnel Matters** - considering the (select one or more) appointment, **employment**, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

5. **To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

6. **To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Adjourn to Executive Session. Time: 7:06 p.m.

Return from Executive Session. Time: 9:36 p.m.

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-05-33

ADJOURN

XIII. Adjourn Board Meeting. Time: 9:37 p.m.
Moved by Mr. Necastro and Seconded by Ms. Bonekovic
Aye: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nay: None
Motion Carried

The next meeting of the Board will be held in the George Economides Board Meeting Room on May 29, 2022, at 6:00, with the work session starting at 5:30.

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